

# **BY-LAWS**



**PRIVATE GEORGE PHILLIPS DETACHMENT**

**MARINE CORPS LEAGUE**

**FEBRUARY 2008**

BYLAWS  
PRIVATE GEORGE PHILLIPS DETACHMENT #1214  
MARINE CORPS LEAGUE

ARTICLE 1

GENERAL

Section 100 - NAME AND PURPOSE:

The name of the body corporate shall be the Private George Phillips Detachment #1214, Marine Corps League, and is a non-profit corporation incorporated by the Secretary of State of Missouri in December 2005. The purpose for which the corporation is formed are:

- (a) To preserve the traditions and to promote the interest of the United States Marine Corps;
- (b) To create a bond of comradeship between those who are now serving in the United States Marine Corps and those who have been honorably discharged from the United States Marine Corps together in fellowship, that they may effectively promote the ideals of American freedom and democracy;
- (c) To fit its members for the duties of citizenship and to encourage them to serve as ably as citizens as they have served the Nation under arms;
- (d) To hold sacred the history and memory of the men and women who have given their lives to the Nation;
- (e) To foster love for the principals which they have supported by blood and valor since the founding of the Republic;
- (f) To maintain true allegiance to American institutions;
- (g) To aid voluntarily and render assistance to all Marines and former Marines as well as their widows and orphans;
- (h) To perpetuate the history of the United States Marine Corps and by fitting acts to observe the anniversary of historic occasions of particular interest to Marines.

Section 101 - LOCATION:

The principal meeting location of the Private George Phillips Detachment #1214, Marine Corps League shall be the Walter Le Pere American Legion Post #208, Old Sulphur Springs Road, Manchester, Missouri or such other place or places as the membership may select in the best interest of its membership.

Section 102 - CORPORATE SEAL:

The corporate seal of the Private George Phillips Detachment #1214 shall be round in shape, containing in the center thereof a replica of the United States Marine Corps Emblem surrounded by the words, "Semper Fidelis Marine Corps League" within a boarder of two narrow rings.

Section 103 – POLICY

(a) The supreme power of the Private George Phillips Detachment #1214, Marine Corps League shall be vested always in the membership, functioning through its elected Executive Board.

(b) The Private George Phillips Detachment #1214, Marine Corps League shall never take part in any labor or management dispute or issue. The League shall ever be non-sectarian, non-political, and non-partisan. It shall not be biased on the grounds of gender, race color, creed, or national origin. No member or group shall use the League as a medium of political ambition or preferment, nor shall former or present military rank or former or present civilian position be used as a basis for special consideration or preferment.

(c) Nothing in the preceding paragraph shall prohibit the Private George Phillips Detachment, Marine Corps League from participating in political issues affecting the welfare of the United States Marine Corps, Marine Corps League, the National Security of our Nation or a veterans claim for justice arising from service in the Armed Forces of the United States of America

## ARTICLE 2

### MEETINGS

#### Section 201 - MEETINGS:

The Private George Phillips Detachment, Marine Corps League shall meet once a month At a day and time to be decided by the membership at said place and to remain such until it is voted on by the membership.

#### Section 202 - QUORUM:

A quorum of the Private George Phillips Detachment, Marine Corps League shall be no less than ten (10) regular members in good standing and of that number two (2) must be duly elected Officers.

#### Section 203 - MEMBERSHIP:

(a) Only persons who are serving or who have served honorably in the United States Marine Corps, on Active Duty, for not less than (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than (90) Reserve Retirement Points and Navy Corpsmen who have trained with Marine FMF Units in excess of ninety (90) days and earned the Marine Corps Device (clasp) worn on the Service Ribbon and those who earn the Warfare Device authorized for FMF Corpsmen shall be eligible for regular membership in the Marine Corps League. Additionally, some Korean War Era Marines who were ordered to active duty prior to completing Recruit Training or Officers Training and subsequently received an Honorable Discharge prior to completion of ninety (90) days active or Reserve duty, shall be deemed eligible for Regular Membership.(b) The Private George Phillips Detachment, Marine Corps League shall be the sole judge of its membership. It may not accept as members any person whose name has been stricken from roll of the Marine Corps League by the Department or National Organization.

(c) Any person can become an Associate Member if recommended by a Detachment member in good standing and approved by a majority of the members present a scheduled membership meeting.

(d) The annual membership dues will be paid by the Detachment for Marine Corps Recruiters, serving in the Recruiting Station in West St. Louis County area, with a desire to become active members of the Private George Phillips Detachment, Marine Corps League.

#### Section 204 - RULES OF ORDER:

The Bylaws and Administrative Procedures and the latest edition of Robert's Revised Rules of Order shall govern the procedure and conduct of each meeting.

ARTICLE 3  
ORGANIZATION

Section 301 - OFFICERS:

(a) Elected officers of the Private George Phillips Detachment, Marine Corps League shall be;

- (1) Detachment Commandant
- (2) Detachment Senior Vice-Commandant
- (3) Detachment Junior Vice-Commandant
- (4) Detachment Adjutant
- (5) Detachment Paymaster
- (6) Detachment Judge Advocate
- (7) Detachment Sergeant-at-Arms
- (8) Detachment Chaplain
- (9) Detachment Trustees (3)

(b) All elected officers shall serve for a period of one (1) year except for the Trustees. (Trustees will be elected for three (3) years, elected on alternate years.)

For the year 2008 – 2009 only, one (1) Trustee will be elected for a one (1) year period, one (1) Trustee will be elected for a period of two (2) years and one (1) Trustee will be elected for a period of three (3) years.

Section 302 - EXECUTIVE BOARD:

- (1) Commandant
- (2) Senior Vice-Commandant
- (3) Junior Vice Commandant
- (4) Judge Advocate
- (5) Adjutant
- (6) Paymaster
- (7) Chaplain
- (9) Trustee's

Section 303- ELECTIONS:

- (a) A nominating committee shall be made up of Private George Phillips Detachment, Marine Corps League past Commandants and be composed of at least three (3) members. The committee shall meet in January each year to select candidates for office.
- (b) Recommendations from the nominating committee shall be announced at the February Membership meeting and published in the next scheduled Detachment newsletter. Nominations from the floor may be accepted at the February membership meeting.
- (c) Recommendations from the nominating committee and from the floor shall be voted upon during the scheduled meeting in March.

Section 304 - INSTALLATION OF OFFICERS:

- (a) Private George Phillips Detachment, Marine Corps League shall install newly elected Officers at the April scheduled meeting of the membership.
- (b) The Detachment Commandant Elect shall have the option of selecting the Installing Officer who shall meet the criteria listed here. An Installing Officer must be requested from the Department of Missouri Commandant, Past Department Commandant, Past National Commandant, Past Detachment Commandant, or other elected Marine Corps League Officer.
- (c) The Installing Officer is responsible for forwarding the report of installation to Department of Missouri and National Headquarters, within fifteen (15) days of installation.

Section 305 - VACANCY IN OFFICE:

- (a) In the event of a vacancy in the office of Commandant or Senior Vice-Commandant, the officer next in line shall automatically succeed to the office vacated.
- (b) In the event of a vacancy in any other elected office, the Detachment Commandant shall appoint a member from the membership roster of the Detachment for the remainder of the term of office vacated. The Commandant's selection must be a member whose dues are current.
- (c) An elected officer may submit his or her resignation in writing to the Detachment Commandant at any time without prejudice.

Section 306 - REMOVAL FROM OFFICE:

When a Detachment elected officer fails to attend three (3) successive meetings, unless excused, the Detachment Commandant shall request by mail, an explanation for failure to attend meetings and apparent lack of interest on the part of such officer(s). If an explanation is not received within ten (10) days after such request is sent to the known address, or if the explanation is unsatisfactory, the Detachment Executive Board may declare such office to be VACANT.

Section 307 - AUTHORITY:

The Private George Phillips Detachment, Marine Corps League shall be governed by its elected officers, subordinate to the Department of Missouri and National Conventions and the Constitution and Bylaws of those bodies.

ARTICLE 4  
DUTIES OF OFFICERS

Section 401 - COMMANDANT:

It shall be the duty of the Detachment Commandant to preside at all Detachment and Executive Board meetings, to observe and enforce the observance of the rules and regulations of the Constitution and Bylaws of the National and State Department of Missouri, to make and promulgate all orders and regulations necessary for the proper administration of the affairs of the Private George Phillips Detachment, Marine Corps League, and to ask advice and counsel of the Detachment Executive Board as may be necessary.

Section 402 - SENIOR VICE-COMMANDANT:

In the absence of the Detachment Commandant, the Senior Vice-Commandant shall assume the duties of the office of Detachment Commandant, shall initiate and implement such programs as will increase the effectiveness of the Detachment, and shall perform such other duties as may be assigned by the Detachment Commandant.

Section 403 - JUNIOR VICE-COMMANDANT:

In the absence of the Senior Vice-Commandant, The Junior Vice-Commandant shall assume the duties of the office of the Detachment Senior Vice-Commandant, shall create and promulgate such membership incentives and programs, resulting in continuous membership growth of the Detachment.

Section 404 - JUDGE ADVOCATE:

This officer shall act as legal counsel of the Private George Phillips Detachment, Marine Corps League, shall interpret the Bylaws, shall advise, construe, counsel, and render opinions on questions of Law and Procedure to the Commandant, Executive Committee, and members of the Detachment, must be knowledgeable of 'Robert's Rules of Order' and rule on conflicts of order at Detachment meetings, shall serve as a member of the Bylaws Committee.

Section 405 - PAYMASTER:

This officer shall be holder of monies, properties, and securities of the Private George Phillips Detachment, Marine Corps League, keeping a correct record of all financial transactions. The Paymaster shall notify all members of their indebtedness to the Detachment. He shall deposit all monies and securities in a bank designated by the membership and in the name of the Private George Phillips Detachment, Marine Corps League. Expenditures shall be made by check, signed by two (2), the Paymaster, Detachment Commandant, Senior Vice-Commandant, or other Executive Board Members previously identified to the bank.

Section 406 - ADJUTANT:

Shall keep proper and necessary books for the recording of all business and minutes of the Private George Phillips Detachment, Marine Corps League, also minutes of all Executive Board meetings and perform all duties of a corresponding and recording secretary.

Section 407 - SERGEANT-AT-ARMS:

Shall preserve order at all Private George Phillips Detachment, Marine Corps League assemblies and perform such duties as required by the Detachment Commandant. Shall deputize such deputy Sergeant-At-Arms as may be necessary for the performance of the duties of the office. Will arrange for the color guard to present and retire flags at the membership meetings.

Section 408 - CHAPLAIN:

Shall perform such duties in a spiritual nature as are required by the Laws and Rituals of the Marine Corps League. Shall notify the Officers of the Detachment in the event of a death of a member. Shall submit a "Notice of Death" form to the Department Chaplain within 30 days of the death of a member.

Section 409 - JUNIOR PAST COMMANDANT:

The most recent Past Detachment Commandant shall serve as the Junior Past Commandant. Shall serve on the Executive Board; contribute generously and impartially from past experiences to the best interest of the Marine Corps League. Shall seek to increase the membership in the League.

Section 410 - TRUSTEES:

Shall act as an auditing committee who shall audit the books of the Paymaster twice a year. Once in the months of March and September, and shall report their findings to the Executive Board and the membership.

## ARTICLE 5

### COMMITTEES

Section 501 - COMMITTEES:

(a) The commandant may appoint additional committees and the members of the Private George Phillips Detachment, Marine Corps League, to serve on committees at his pleasure with the approval of the Executive Board.

(b) Detachment committees are as follows, but not limited to:

- (1) Bylaws Committee
- (2) Marine Corps Birthday Ball Committee
- (3) Toys-For-Tots Committee
- (4) Ways and Means Committee
- (5) Benevolence Committee
- (6) Memorial Day Committee
- (7) Private George Phillips Birthday Committee

Section 502 - BY -LAWS COMMITTEE:

Shall review all proposed changes to the Detachments Bylaws and insure such changes are in compliance with the Department of Missouri and National Bylaws. The committee chairman will report the committee's recommendations to the Executive Board for its consideration and appropriate action.

Section 503 - MARINE CORPS BIRTHDAY BALL COMMITTEE:

Shall plan, organize and execute the Anniversary celebration of the United States Marine Corps Birthday in accordance with Detachment policy and in the highest tradition of the Corps.

Section 504 - TOYS-FOR-TOTS COMMITTEE:

Shall plan; organize the annual collection of funds and toys for distribution for needy children during the Christmas Season.

Section 505 - WAYS and MEANS COMMITTEE:

Shall plan, organize, ways and means of raising funds for the Detachments operation. during the year. Shall report to the Executive Board such plans and activities at each monthly meeting of the Executive Board for approval to proceed.

Section 506 - BENEVOLENCE COMMITTEE:

Shall receive all requests made of the Detachment for funds from outside sources. Shall determine if such requests are proper and worthy of the Detachments funds. Shall make monthly reports to the Executive Board of such request for action.

Section 507 - MEMORIAL DAY COMMITTEE:

Shall plan, organize, the yearly Memorial Day activities of the Detachment, and report monthly to the Executive Board.

Section 508 - PRIVATE GEORGE PHILLIPS BIRTHDAY COMMITTEE:

Shall plan, organize, the remembrance service of Private George Phillips on his birthday July 14th each year with services to be held at his burial place, Bethel Church Cemetery, State Highway T, Labadie, Missouri. Shall report such activities to the Executive Committee at each monthly meeting.

## ARTICLE 6

### FINANCES

Section 601 - DUES:

Dues shall be determined by the Detachment Executive Board and approved or disapproved by the membership. Dues shall not be less than that amount set by the Department of Missouri and National Headquarters. The Detachment Paymaster shall record all dues collected and payments and report same to the Executive Board and membership.

Section 602 - DEPARTMENT and NATIONAL DUES:

Dues for the Department of Missouri and National shall be forwarded with the proper forms to the Department of Missouri Paymaster in an expeditious manner.

Section 603 - FUNDS DEPOSIT:

All funds received by the Private George Phillips Detachment Paymaster shall be deposited in the name of the Private George Phillips Detachment, Marine Corps League, in banks or savings companies designated by the membership and the Executive Board of the Detachment.

Section 604 - FUND RAISING:

Fund raising activities shall not violate and Federal, State, or Municipality Laws or Ordinance, nor reflect discredit upon the United States Marine Corps or the Marine Corps League.

Section 605 - SPENDING LIMITATIONS:

The Executive Board shall have a spending limit not to exceed \$500.00 per incident for emergencies not previously approved by the membership and the Executive Board. All Executive Board emergency expenditures must be presented at the next membership meeting to the membership.

Section 606 - FUNDS REIMBURSEMENT FOR EXPENSES:

All duly elected officers of the Detachment, who are required to attend Department of Missouri official meetings, and or, conventions, shall be reimbursed for actual auto mileage at the then current rate as prescribed by the Internal Revenue Service (IRS) for the use of their vehicle. If such meeting requires an overnight stay, motel/hotel expenses and meals will be reimbursed at actual cost upon submission of a paid receipt.

ARTICLE 7

DISCIPLINE

Section 701 - VIOLATIONS:

Any member of the Private George Phillips Detachment, Marine Corps League, shall be disciplined for violations of these Bylaws or the Bylaws of the Department of Missouri and National Marine Corps League, under procedures set out and defined in Chapter Nine of the National Marine Corps League Administrative Procedures.

Section 702 - Members:

Any member of the Detachment that performs or allows to be performed any act or deed that tends to bring discredit upon the Marine Corps League or the United States Marine Corps, shall be disciplined under the procedures set out and defined in Chapter Nine, Grievance and Discipline, of the National Marine Corps League Administrative Procedures.

ARTICLE 8

AMENDMENTS

Section 801 - AMMENDMENTS, CHANGES/ADDITIONS:

- (a) These Bylaws may be revised, amended, or repealed by a majority vote of the membership.
- (b) Changes or additions must be submitted in writing to the Bylaws Committee one month before the proposed change/amendment is voted upon at a regular scheduled meeting so long as the proposed change/amendment does not conflict with Department or National Bylaws.

Section 802 - ADOPTION AND REPEAL OF BYLAWS:

With the adoption of these Bylaws all previous Bylaws of the Private George Phillips Detachment, Marine Corps League, are hereby repealed and are null and void.

NOTE: Any item not covered by the Detachment Bylaws will revert to the Department of Missouri, and/or National Marine Corps League Bylaws for further discussion.

CERTIFICATION:

These Bylaws were approved by the membership of the Private George Phillips Detachment, Department of Missouri, Marine Corps League on 19 February 2008.

I certify that I have reviewed the Bylaws of the Pvt. George Phillips Detachment #1214 Marine Corps League and find them neither in conflict with, nor inconsistent with the Department or National Bylaws of the Marine Corps League and do by this certification give my approval to same.

*(Orig. signed Michael W. Gollon 25 Feb 2008)*

---

Judge Advocate  
Pvt George Phillips Detachment #1214  
Marine Corps League

---

Date of Approval

I certify that these Bylaws were reviewed and approved by the Bylaws Committee and a majority of the Regular Members of the Pvt. George Phillips Detachment #1214.

*(Orig. Signed Eugene O. Richter 24 Feb2008)*

---

Commandant  
Pvt George Phillips Detachment #1214  
Marine Corps League

---

Date of Approval

I have received and reviewed the Bylaws of the Private George Phillips Detachment and find them neither in conflict with nor inconsistent with the Department of Missouri or National Bylaws of the Marine Corps League, and do hereby give my approval of same.

*(Orig. Signed David F Hunter 2 Mar 2008)*

---

Judge Advocate  
Department of Missouri  
Marine Corps League

---

Date of Approval

I have received and reviewed the Bylaws of the Private George Phillips Detachment and find them neither in conflict with nor inconsistent with the Department of Missouri or National Bylaws of the Marine Corps League, and do hereby give my approval of same.

*(Orig. Signed Jim Tuohy 6 Mar 2008)*

---

National Judge Advocate  
Marine Corps League

---

Date of Approval